



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme:

- KA131 Mobility of higher education students and staff
- KA171 Regional Partnerships

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

Validity period of the agreement - This agreement is valid during the following period:

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

Timeframe	Academic Year*
Start of validity	2023/24
End of validity	2025/26

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Linköping University, Faculty of Arts and Sciences	S LINKOPI01	Administrative Coordinators Natalia Roma Masdeu (Agreements) Anna Sandelin (Agreements) Claudia Schmid (Incoming) Linda Gustavsson (Outgoing) all at international@ffk.liu.se	General: https://liu.se/en Faculty/faculties: https://liu.se/en/article/application-procedure-faculty-of-arts-and-sciences Course catalogue: https://liu.se/en/article/exchange-courses
Simon Kuznets Kharkiv National University of Economics	UA KHARKIV	<u>Department Coordinator</u> Nataliia Gavkalova gavkalova@gmail.com Tel.: +380506226148 <u>Institutional Coordinator</u> Yuliya Dobroskok Tel.: +380962282878 <u>International Relations Office</u> Tel.: +380577021190 international@hneu.net Nauky av, 9a	General: https://www.hneu.edu.ua/ International relations office: http://depint.hneu.edu.ua/ Course catalogue: https://inlnk.ru/DByRGa https://inlnk.ru/1PLB9K https://inlnk.ru/84PNBV https://inlnk.ru/005z93

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		61166 Kharkiv, Ukraine	

2. Mobility numbers per academic year

This exchange agreement includes both incoming and outgoing mobility, as well as mobility within the Erasmus programme and bilateral mobility (meaning student exchange outside the Erasmus programme). Mobility from Sweden to UK is included in Erasmus+ International Dimension (if funding is not available during a specific year, mobility will be considered bilateral mobility). Mobility from UK to Sweden is not part of Erasmus+ International Dimension scholarship scheme and is therefore considered bilateral mobility within this exchange agreement

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. *In case of later updates in the mobility data, the partners need to agree if informal communication means are accepted (e.g. exchanges of emails as written proof).*

Number of student and staff mobility periods

Mobility from Ukraine to Sweden:

The student mobility quota shown in the chart below is allocated per academic year. It will apply to the academic years 2024/25 and 2025/26. Please note that no students can participate in exchanges during the academic year 2023/24, as all application rounds at Linköping University have already concluded.

The staff mobility quota shown in the chart below is also allocated per academic year. It will apply to the academic year 2023/24, 2024/25 and 2025/26.

Mobility from Sweden to Ukraine:

The staff mobility quota shown in the chart below is the total number of mobilities for all 3 academic years.

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE? (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
UA KHARKIV	S LINKOPIO 1	0312 Political Sciences and civics		1 st , 2 nd	4	4 x 5 months each = Total of 20 months per academic year	6	6 x 8 days each = Total of 48 days per 3 academic years
S LINKOPIO 1	UA KHARKIV	0312 Political Sciences and civics		-	-	-	2	2 x 8 days each = Total of 16 days for all 3 academic years

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Optional additional information

Regarding staff mobility:

Staff will be hosted by the Division of Political Sciences at Linköping University.

Linköping University has received Erasmus+ funds in collaboration with three universities in Ukraine: Kharkiv National University of Radio Electronics, Simon Kuznets Kharkiv National University of Economics, and Dnipro University of Technology. We kindly request these three universities to coordinate their outgoing staff mobility per academic year so that they can be hosted as a group at Linköping University. Unfortunately, Linköping University lacks the resources to receive each staff member separately.

Currently, Sweden cannot send staff to Ukraine due to the advisory issued by the Swedish Ministry for Foreign Affairs, recommending against all travel to the country.

Regarding student mobility:

Students are expected to study within the Division of Political Sciences. However, other courses in English offered by the Faculty of Arts and Sciences with available slots are also open to incoming exchange students who meet the entry requirements.

Utilization of the mobility quotas:

In the chart above, you will find our recommendations for the allocation of quotas. The project encompasses a total of 4 student mobilities and 6 staff mobilities, evenly divided per academic year. If you wish to allocate them differently (while always adhering to the maximum quotas), please feel free to contact us.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
S LINKOPI01		English	Swedish*	B2	B2
S. Kuznets KhNUE	All	English	Ukrainian	B1 (recommended B2)	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section. * *Swedish language only required if the student intends to study courses in Swedish.*

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.

- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
S LINKOPI01	Autumn semester: from mid-August to end of January Spring semester: from end of January to beginning/mid-June	Autumn semester: April 15 Spring semester: October 15
S. Kuznets KhNUE	Autumn semester: from 1 September to 25 December Spring semester: from 31 January to 22 June	Autumn semester: April 15 Spring semester: October 15

The receiving institution will send its decision no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

S LINKOPI01	international@ffk.liu.se	https://liu.se/en/article/application-instructions-arts-and-sciences
UA S. Kuznets KhNUE	international@hneu.net +380962282878	http://surl.li/atabh

Academic and additional requirements		
Requirement	Details	Website for information (optional)
Academic requirements,	The number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code) depends on the requirements of specific courses.	60 ECTS 30 ECTS
CV	Not required	
Motivation letter	Not required	
Inclusion measures ¹⁰	Efforts will be made to promote the mobility opportunity to students and staff with fewer opportunities	
Other		

6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹¹.

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here:

https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

Linköping University:

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	S LINKOPI01	housing@liu.se	https://liu.se/en/article/accommodation
Language Support	S LINKOPI01	See website	https://www.student.liu.se/studentstod/sprakstod?l=en
Visa	S LINKOPI01	International.student@liu.se	https://liu.se/en/article/residence-permit-visa-and-insurance
Insurance	S LINKOPI01	International.student@liu.se	https://liu.se/en/article/student-insurance
Inclusion of participants with fewer opportunities	S LINKOPI01	Coordinator for student with disabilities infocenter@liu.se Support for students with disabilities	Physical disabilities, Chronic illness, Hearing impairments, Visual impairments, Dyslexia and other learning disabilities, Neurodevelopmental disorders (ADHD, autism, etc.), Mental health conditions. Linköping University has the infrastructure to welcome students and staff with disabilities. More information about available infrastructure /support provided by the university can be found on our website (or be provided by our Coordinator). LiU provides education for both sexes by teachers from both sexes in respect of Swedish legislation concerning the equality between men and women and human rights
Mentoring	S LINKOPI01	See website	https://liu.se/en/article/peer-student
Grant payments	S LINKOPI01		Nominated students will be contacted and sent information about grant payments through e-mail.
Alumni information	S LINKOPI01	See website	https://liu.se/en/education/career

Partner university:

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	S. Kuznets KhNUE	international@hneu.net +380962282878	http://www.fsf.hneu.edu.ua/?page_id=4360
Language Support	S. Kuznets KhNUE	international@hneu.net +380962282878	http://www.fsf.hneu.edu.ua/?page_id=4360
Visa	S. Kuznets KhNUE	international@hneu.net +380962282878	http://www.fsf.hneu.edu.ua/?page_id=4360
Insurance	S. Kuznets KhNUE	international@hneu.net +380962282878	http://www.fsf.hneu.edu.ua/?page_id=4360
Inclusion of participants with fewer opportunities	S. Kuznets KhNUE	international@hneu.net +380962282878	e.g. available infrastructure for: Reduced mobility, students/staff with children, etc.
Mentoring	S. Kuznets KhNUE	international@hneu.net +380962282878	http://depint.hneu.edu.ua/
Grant payments	S. Kuznets KhNUE	international@hneu.net	
Alumni information	S. Kuznets KhNUE	international@hneu.net +380962282878	http://www.fsf.hneu.edu.ua/?page_id=4360

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

This will be undertaken under the European Credit Transfer and Accumulation System (ECTS).

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *Note, however, that at Linköping University it is the individual student's responsibility to apply for an official Transcript of Records generated from the university's Student Records System.*
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

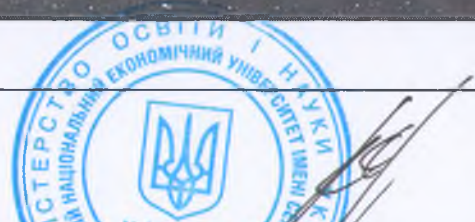
Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
S LINKOPI01	n/a	https://liu.se/en/article/study-information
S. Kuznets KhNUE	NA	90-100 - «A» - EXCELLENT - outstanding performance with only minor errors 82-89 - «B» - VERY GOOD - above the average standard but with some errors 74-81 - «C» - GOOD - generally sound work with a number of notable errors 64-73 - «D» - SATISFACTORY - fair but with significant shortcomings 60-63 - «E» - SUFFICIENT - performance meets the minimum criteria 35-59 - «FX» - FAIL - some more work required before the credit can be awarded 1-34 - «F» - FAIL - considerable further work is required

9. Any other information regarding the terms of the agreement (optional)

10. Termination of the agreement

The institutions will agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2022 will only take effect as of 1 September 2022+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
Linköping University, Faculty of Arts and Sciences			
S. Kuznets KhNUE	Dr. Prof. Volodymyr Ponomarenko, Rector		

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation